

The Iowa Academy of Science

University of Northern Iowa, Cedar Falls, Iowa 50613 Office of the Executive Secretary, Phone 319-273-2021

5 December 1974

To: Roger Landers, Warren Dolphin, Sister Mary Ann Vogel, Joe Woods, Marion Chiattello, Donald Pilgrim, John Craft, Ken Frazier, Norman Baenziger

From: Bob Hanson, Coordinator of Annual Meeting

Time marches on and we haven't sent out any letter(s) for you to your section nor to department heads reminding them of the impending deadline for abstracts and titles. February 3 will be here before we know it, and with Christmas and New Years just around the corner and some schools not reconvening till the middle of January, it is probably quite important to get out such a letter just as soon as possible.

If you will review the minutes of the section chairmen's meeting of September the important information is there. We'd like to help and I know how the time slips away.

I'll be gone from December 23 till January 3 to California so if there is work of this kind we can line up for my secretary during my absence it would help. It would be preferable to get your letter(s) out before then, however, in my opinion.

The call for papers in the September and November IAS BULLETIN sometimes goes unnoticed and some personal reminders to key people of your acquaintance is a good idea.

Bob Hanson

Sorry:
Perhaps you should be the one to
respond to the above letter.
D.H.